



HOLY SPIRIT COMMUNITY SCHOOL

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1 December 2025

Dear Parents/Carers

TUITION FEES & LEVIES 2026

Following consultation with our School Advisory Council (SAC) and the School Finance Business Partner, I am able to outline the fees and levies for 2026. The conversation with the SAC last year, and again this year, was a detailed process and they were given access to sensitive data to help in providing advice to me about the best way to structure fees and levies. I appreciate their assistance.

School fees and levies for Catholic schools are complex as a range of information is used to set the budgets and the fees. Melbourne Archdiocese Catholic Schools (MACS), our governing body, expects schools to collect a certain fee from families depending on the income of the families at that school. This is determined by taxation data of family income which generates an average capacity to contribute. Put simply, the greater the average family income for the area, the less grant income is received. The gap is made up by families. No two Catholic primary schools are funded alike and the capacity to contribute is judged to be relatively higher at our school based on the information provided by families upon enrolment. We had previously determined to take a staged approach to fees and levies to ensure we are collecting the correct fees from families as allocated by MACS by 2029. This is still the case and the reason for the continual increases in fees over the coming years to 2029..

The Capital levy will be set at \$465 per family. This levy is used to maintain the buildings and facilities around the school. This year that will include painting and carpet replacement, ensuring that all rooms have been recarpeted over the past five years. Next year we will be looking to replace our 5/6 adventure playground along with assistance from the P&F.

Charges for 2026 are:

Number of children in family	Family Fees Charge	Capital Levy Charge	Total
1	\$2,500	\$465	\$2,965
2	\$2,925	\$465	\$3,390
3+	\$3,225	\$465	\$3,690

As per normal we also charge a per student fee according to needs in the classroom each year. The increase in this charge for 2026 has been capped at 3.5% in line with educational CPI. Please note that in order to simplify the fee structure, the student levy and book levy has been combined into one.

Per student Levies

- o Prep Levy \$819
- o Grade 1-Grade 3 Levy \$799
- o Grade 4 Levy \$828
- o Grades 5 & 6 Levy \$877
- o Swimming Levy \$47

School Camp Levy

- o Year 3 Sovereign Hill \$275
- o Year 4 Anglesea Activity-Based Camp \$485
- o Year 5 Anglesea Water-Activity-Based Camp \$530
- o Year 6 Canberra Camp \$1,375

Information regarding Year 6 students in 2026 has been previously sent (via Caeleigh), providing the cost of going to Canberra. This can be paid off in instalments over the year.

The levies cover costs in providing resources and equipment in each curriculum area needed throughout the year.

It is essential that **all families meet their agreed obligations**, as per enrolment conditions. If for any reason there is an issue, please contact Sherridan Leeson or Duncan Arendse as soon as possible.

Please also note that we will always take into account special circumstances and understand families are facing many pressures with cost-of-living increases. If you require fees assistance or arrangements, please make direct contact with me or Sherridan. All families will be billed for all fees and charges at the beginning of the school year.

The total amount may be paid as follows:

- Payment in full by the first day of Term 2 (Monday 20 April 2026)

- Four equal instalments due:
 - 2 February 2026
 - 1 May 2026
 - 24 July 2026
 - 16 October 2026

- 10 equal monthly instalments due the 15th of each month (February to November):

Available payment methods are BPay, EFTPOS/Credit Card (via telephone or through the school office), cash or cheque, or direct debit.

For Direct Debit payments please complete and return the attached Direct Debit Form.

A new Direct Debit form is required every year. Only fully completed and signed forms will be actioned by the office.

If your family is a holder of an Australian Government Health Care Card, please ensure you advise office staff and complete a CSEF form and a School Fees Concession application form. The school fees concession form must be applied for each year. CSEF will rollover, providing HCC details remain unchanged and are current and valid.

Additional supplies

The students from the different grades are requested to bring the following items on the first day of school:

PREP

- Art smock (Available from PSW uniform shop)
- Pencil/stationery tin (to put personal stationery in to sit on table)
- Blue Reader bag (Available from PSW uniform shop)
- 1 or more colouring/activity books

GRADES 1 & 2

- Blue Reader bag (retained from previous year)
- 1 colouring/activity book (for wet day)
- Library bag (retained from previous year)
- Headphones with volume control (eg. Shintaro N969 around \$12.00)

GRADES 3 & 4

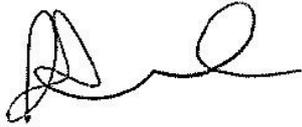
- 1 small to medium pencil case
- Headphones with volume control (eg. Shintaro N969 around \$12.00)
- Computer Mouse (Optional)

- Library bag (retained from previous year)

GRADES 5 & 6

- 1 small to medium pencil case
- Headphones with volume control (eg. Shintaro N969 around \$12.00)
- Computer Mouse (optional)
- Library bag (retained from previous year)

Yours sincerely

A handwritten signature in black ink, appearing to read 'Duncan Arendse'. The signature is fluid and cursive, with a large initial 'D' and 'A'.

Duncan Arendse
Principal